Unit Join Night Planning Form

Unit Information

Cub Scout Pack   Unit Number(s): _____

Scouts BSA Troop   District: _____

Event Organizer

Name _____   Phone _____

Email _____

Timing

School Start Date	_____	1st Unit Meeting Date	_____
1st Youth Talk Date	_____	Joint Night Date	_____
2nd Youth Talk Date	_____	Onboarding Date	_____

Promotional Plan (check which you want to use & details)

Postcards	_____	*Newspaper*	_____
Flyers	_____	*Social Media*	_____
Radio	_____	*Posters*	_____
Billboards	_____	*Newsletters*	_____

Flyers

School Flyer # 1 Date	_____	# of Flyers	_____
School Flyer # 2 Date	_____	# of Flyers	_____
School(s) to Deliver to	_____		
Grade levels for flyers	_____		

Additional Materials Needed (Check the boxes and indicate the required amount.)

____ Posters	____	Youth Applications (English)
____ Roll Up Posters (limit 2)	____	Adult Applications (English)
____ A-Frame Signs (limit 2)	____	Youth Applications (Español)
____ Yard Signs	____	Adult Applications (Español)
____ Banners	____	Onboarding packet envelopes

Join Night Details

Event Location _____

Time of Event _____

Join Night volunteers (insert names)

Sign In Table	_____	Join Night Host	_____
Activity Leader	_____	Join Night Host	_____
Activity Leader	_____	Cashier	_____
Application Review	_____	Application Review	_____

Onboarding Night volunteers

Name	Onboarding Duty	Name	Onboarding Duty

Unit Leader Check _____   District Exec Check _____